



ADDED ITEM

# AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

MEETING DATE	2018-06-12 10:05 - School Board Operational Meeting
AGENDA ITEM	ITEMS
CATEGORY	FF. OFFICE OF ACADEMICS
DEPARTMENT	Head Start/Early Intervention

<b>Special Order Request</b> <input type="radio"/> Yes <input checked="" type="radio"/> No
<b>Time</b>
<b>Open Agenda</b> <input checked="" type="radio"/> Yes <input type="radio"/> No

ITEM No.:

FF-1.

**TITLE:**

Head Start/Early Head Start Program - Cost of Living Adjustment Application

**REQUESTED ACTION:**

Approve the submission of the Cost of Living Adjustment Application in the amount of \$426,088.

**SUMMARY EXPLANATION AND BACKGROUND:**

The Cost of Living Adjustment funds will be used for salary increases for the district's Head Start/Early Head Start employees and training and technical assistance for staff.

**SCHOOL BOARD GOALS:**

Goal 1: High Quality Instruction  Goal 2: Continuous Improvement  Goal 3: Effective Communication

**FINANCIAL IMPACT:**

The potential positive financial impact is \$426,088.

**EXHIBITS: (List)**

(1) Executive Summary Head Start COLA June 2018 SBOM (2) Narrative Supplemental Grant Application Rev 2018

**BOARD ACTION:**

**APPROVED**

(For Official School Board Records Office Only)

**SOURCE OF ADDITIONAL INFORMATION:**

Name: Dr. Angela Iudica	Phone: 754-321-1972
Name:	Phone:

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**  
Senior Leader & Title

Daniel Gohl - Chief Academics Officer

Signature  
*Daniel F. Gohl*  
6/11/2018, 4:00:41 PM

Approved In Open Board Meeting On:  
By:

**JUN 12 2018**  
*Nora Raper*  
School Board Chair

## EXECUTIVE SUMMARY

### Grant FF-1

<b>Grant Program</b>	<b>United States Department of Health and Human Services: Head Start/Early Head Start Program - Cost of Living Adjustment Application</b>
<b>Status</b>	Continuation - Competitive
<b>Funds Requested</b>	\$426,088 (requested)
<b>Financial Impact Statement</b>	The potential positive financial impact is \$426,088. The sources of funds is the U.S. Department of Health and Human Services. These funds will cover 80 percent of the Head Start/Early Head Start program's cost. Receipt of the \$426,088 is contingent upon the District providing a required 20 percent cash match totaling approximately \$106,522. The exact amount of cash match may vary based upon negotiated pay raises and changes in staff positions. Funds for the required cash match will be allocated from fund number 1010, general grant match.
<b>Schools Included</b>	There are 58 school sites included for the 2017/18 school year:  Elementary: Bennett; Bethune, Mary M.; Boulevard Heights; Broadview; Broward Estates; Castle Hill; Colbert; Collins; Coral Springs; Cresthaven; Cypress; Davie; Deerfield Beach; Deerfield Park; Dillard; Drew, Charles; Driftwood; Endeavour Primary; Fairway; Flamingo; Foster; Stephen; King, Dr. Martin Luther Montessori Academy; Lake Forest; Larkdale; Lauderdale Paul Turner; Lloyd Estates; Markham, C. Robert; Meadowbrook; Miramar; Mirror Lake; Morrow; North Fork; North Lauderdale; North Side; Oakland Park; Oriole; Palmview; Park Lakes; Park Ridge; Peters; Plantation; Pompano Beach; Quiet Waters; Riverland; Rock Island; Royal Palm; Sanders Park; Sheridan Hills; Sheridan Park; Sunland Park; Sunshine; Tedder; Thurgood Marshall; Village; Walker; West Hollywood; Westwood Heights; and Wilton Manors.
<b>Managing Department/School</b>	Head Start/Early Intervention Department
<b>Source of Additional Information</b>	1. Angela Iudica, Director – Head Start 754-321-1961 2. Stephanie R. Williams, Director – Grants Administration & Government Programs (GAGP) 754-321-2260
<b>Project Description</b>	The Cost of Living Adjustment (COLA) funds will be used for salary increases and T/TA to the District's Head Start/Early Head Start (HS/EHS) employees based contractual agreements with the Broward Teachers Union. The COLA total award amount is included in the budget justification narrative. The HS/EHS Program provides services to 2,120 children and their families.
<b>Evaluation Plan</b>	Performance measures are established for the HS/EHS program and include, but are not limited to, the percentage of HS/EHS students mastering age appropriate skills, depending on the individual benchmarks. <i>Teaching Strategies GOLD (TSG)</i> is the selected online tool used to monitor students' ongoing progress and individualize instruction. HS/EHS teachers complete the assessment three times per year. Results of <i>TSG</i> are used to measure the required program's <i>School Readiness Goals</i> three times per year. <i>The BRIGANCE Head Start Screen III</i> helps HS/EHS teachers identify children's potential developmental delays and giftedness. <i>The Family Services Matrix</i> is the assessment tool used to measure families' progress toward meeting set goals. The tool is administered three times per year and the goals are monitored to measure parent engagement progress. <i>The Devereux Early Childhood Assessment</i> is used to measure the social emotional progress of students.
<b>Research Methodology</b>	All selected curricula, screening, and assessment tools adhere to the reliability and validity requirements of the Head Start Performance Standards.
<b>Alignment to Strategic Goals</b>	This grant supports District Strategic Plan Goal 1: High-Quality Instruction; increase in early childhood proficiency. The program is designed to meet rigorous performance measures related to individualized instruction and mastery of age appropriate and school readiness goals.
<b>Level of Support provided by GAGP</b>	(Level 1) GAGP staff were responsible for gathering application information from the department, formatting the executive summary for the Board agenda, preparing a hard copy of the file for record keeping, and tracking the grant through the grants management system.

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**

Academics

Head Start/Early Intervention Department

**Head Start (HS)/Early Head Start (EHS) Program**

**November 1, 2017 – October 31, 2018**

**Supplemental Application Narrative**

This is a supplemental application to the 2017-2018 HS/EHS Grant Application. The HS/EHS program continues to provide high-quality, comprehensive services to children and families in Broward County. The School Board of Broward County, Florida has been providing salary increases (2.2% - 5.1%) to the District's employees based on bargaining unit agreements with the Broward Teachers Union (BTU), including HS/EHS Staff.

The Cost of Living Adjustment (COLA) funds (2017 – 2018) will be used for Salary, Fringe Benefits, Training, and Technical Assistance (T/TA). Historically, HS/EHS raises exceed the awarded COLA amount. The COLA total award amount of \$426,088 is included in the budget justification narrative below. The District will provide the required 20% match in the amount of \$106,522.

**Budget Justification Narrative**

COLA funds will be used for personnel and fringe benefits. Personnel includes District and school-based staff necessary to provide the comprehensive services to children and families in all service areas: Education, Health, Mental Health, Disabilities, Family Services, Program Management, Transportation, and Fiscal. Fringe Benefits (FICA, UC, Worker's Compensation, and Retirement) include employee health insurance, dental insurance, life and disability insurances, and other fringe benefits allocated in the same manner as salaries and wages. Vacation and sick pay are included in this category. The following details how the funding will be utilized based on salary and fringe increases:

**EHS COLA**

<b>Budget Item Summary</b>	<b>Federal Fund</b>	<b>Non-Federal Fund (Match 20%)</b>
<b>Personnel &amp; Fringe Benefits</b>	\$28,464	
<b>T/TA</b>	\$5,166	
<b>Indirect Cost 4.58%</b>	\$1,540	
<b>Total</b>	<b>\$35,170</b>	<b>\$8,793</b>

**HS COLA**

<b>Budget Item Summary</b>	<b>Federal Fund</b>	<b>Non-Federal Fund (Match 20%)</b>
<b>Personnel &amp; Fringe Benefits</b>	\$358,247	
<b>T/TA</b>	\$15,551	
<b>Indirect Cost 4.58%</b>	\$17,120	
<b>Total</b>	<b>\$390,918</b>	<b>\$97,729</b>